Nurse or Vocational Rehab Specialist

This reference guide provides steps for **DOL Staff Nurses or Vocational Rehab Specialists** to review and make an approval or rejection decision on a submitted bill.

- Contract Nurses or Vocational Rehab Counselors submit their bills, which DOL Staff reviews upon submission.
- Approved transactions are provided a Transaction Control Number (TCN), and the bill goes through adjudication.
- DOL Staff Nurses or Vocational Rehab Specialists may add reasons for rejection, helping the submitter make updates.
- Contract Nurses and Vocational Rehab Counselors can re-submit the bill after addressing the rejection reasons.

Accessing a Vocational Rehabilitation or Nurse Bill

1. Select the **DOL Voc Rehab Approver** profile.

Welcome to the Workers' Compensation Medical Bill Process System

eCAMS™ HCE✓

Select a profile to use during this session:

Profile: DOL Voc Rehab Approver ▾ *

Favorite: ▾ ⊙ Go

Accessing a Vocational Rehabilitation or Nurse Bill

2. Select **Go.**

Note: You will select "DOL Contract Nurse Approver" or "DOL Voc Rehab Approver" profile according to your role.

Welcome to the Workers' Compensation Medical Bill Process System

eCAMS HCE™ ✓

Select a profile to use during this session:

Profile: DOL Voc Rehab Approver *

Favorite: [⊙ Go]

Accessing a Vocational Rehabilitation or Nurse Bill

3. Select **Bills**.

4. Select **Vocational Rehabilitation/Nurse Bills**.

Accessing a Vocational Rehabilitation or Nurse Bill

The system displays the **Vocational Rehabilitation or Nurse Bills List** page.

🏠 › MyInbox › Vocational Rehabilitation or Nurse Bills List

⊙ Close   ⊙ Create New Bill

▦ **Vocational Rehabilitation or Nurse Bills List**

Filter By : [▼] [   ] [   ] **And** [▼] [   ] **And** [▼] [   ] **With Status** [▼] **Programs** [DI

Transaction Type [▼] ⊙ Go   ⊗ Clear Filter   💾 Save Filter   ▽ My F

Control Number △▼	Program ▲▼	Case Number ▲▼	Transaction Type ▲▼	From Date ▲▼	To Date ▲▼	Bill Type ▲▼	Status ▲▼	Submitted By ▲▼	Date Submitted ▲▼	Reviewer ▲▼	Last Modified Date ▲▼	OWCP Provider ID ▲▼	TCN ▲▼
100023	DFEC		Initial Request	08/17/2020	09/16/2020	Vocational Rehabilitation Codes	Approved	ellengorencomcast	11/12/2020		11/18/2020		120420323007368000
100029	DFEC		Initial Request	10/13/2020	10/26/2020	Vocational Rehabilitation Codes	Approved	adminccncservices	11/12/2020		11/17/2020		120420322008126000
100035	DFEC		Initial Request	10/13/2020	11/12/2020	Vocational Rehabilitation Codes	Approved	ellengorencomcast	11/12/2020		11/18/2020		120420323007373000
100037	DFEC		Initial Request	10/01/2020	10/16/2020	Vocational Rehabilitation Codes	Approved	drfrankxpertwitness	11/12/2020		11/17/2020		120420322008136000
100122	DFEC		Initial Request	10/15/2020	10/21/2020	Vocational Rehabilitation Codes	Approved	drfrankxpertwitness	11/12/2020		11/13/2020		120420318003360000
100131	DFEC		Initial Request	10/06/2020	11/10/2020	Vocational Rehabilitation Codes	Approved	lfbajb0405yahoo	11/12/2020		11/30/2020		120420335000493000
100133	DFEC		Initial Request	09/01/2020	10/01/2020	Vocational Rehabilitation Codes	Approved	lane.westcottcomcast	11/12/2020		11/13/2020		120420318003242000

Approving a Vocational Rehabilitation or Nurse Bill

1. To search for the bill to review, use the available filters. The system displays the search results.

2. Select the **Control Number** link of the bill to review.

Approving a Vocational Rehabilitation or Nurse Bill

The system has been enhanced to display **Procedure Codes** corresponding to the respective logged in provider.

Line No	Service Dates		Proc. Code	Units	Charge Per Unit	Line Total	Calculated Tier Pricing	Override Tier Pricing
	From	**To**						
1	09/14/2024	09/14/2024	VRR01	1	$ 2000.00	$ 2000.00	LD4 No payment	⌄

The following table lists the **Procedure Codes** and **Descriptions** for the **New Provider**.

Contract Nurse Codes	Voc-Rehab Codes
• NPART - FN Other Direct Expenses, NTE • NITRA - FN Travel GSA Mileage Charge • NRR01 - FN Regular Report • NSVR2 - FN Site Visit Report	• VRR01 - RC Regular Report • VSVR2 - RC Site Visit Report • VR004 - RC Travel GSA Mileage Charge • VR018 - RC Other Direct Expenses, NTE • VRTST – Vocational Rehabilitation Testing • SVPRT – Vocational Rehabilitation Plan • VRLSH - Longshore VR Cases

Approving a Vocational Rehabilitation or Nurse Bill

The **Calculated Tier Pricing** section displays the system-generated tier pricing based on either the To or From Dates of Service, determined by the procedure code, and compares it to the date of submission.

3. If the Override Tier Pricing option is needed, the reviewer can select from the **Override Tier Pricing** drop-down list and apply the desired pricing option. If not selected, the system will apply the Calculated Tier Pricing modifier during bill pricing.

Note: The reviewer cannot select an option from the **Override Tier Pricing** drop-down list that further reduces the pricing beyond system-calculated modifier. For example, the system-calculated tier pricing is **LD1**, the reviewer cannot select options **LD2**, **LD3**, or **LD4** as these options further reduce the price per code.

BASIC SERVICE LINE ITEMS

Service From Date: [mm] * [dd] * [ccyy] *

Service To Date: [mm] * [dd] * [ccyy] *

Procedure Code: [▼] *

Units: [ ] *

Charge Per Unit: [ ] *

[⊕ Add Service Line Item] [✎ Update Service Line Item]

Line No	Service Dates From	To	Proc. Code	Units	Charge Per Unit	Line Total	Calculated Tier Pricing	Override Tier Pricing
1	12/01/2024	12/01/2024	VSVR2	1	$ 1000.00	$ 1000.00	Tier 1 Base Amount	Tier 2 Add On 10% ▼

Override Tier Pricing drop-down options:
- LD1 Reduce $76.05
- LD2 Reduce $152.10
- LD3 Reduce $228.15
- LD4 No payment
- Tier 1 Base Amount
- Tier 2 Add On 10%

⊞ **Resubmission History**

Cycle#	Status	Rejected Date	Rejected By	Rejected Reason
		No Records Found!		

4. Select **Save** at the top to confirm updates to the bill.

🌐 HCE   👤 [redacted]   Profile: DOL Voc Rehab Approver ▾   🌐 External Links

🏠 > **MyInbox** > **Inquire Bills** > **Vocational Rehabilitation or Nurse Bills List** > **Bill Submission**

[⊗ Close] [💾 Save] [☑ Approve] [⊘ Reject]

Control Number: [redacted]   Status: **In Review**

⊞ **Vocational Rehabilitation or Nurse Bills Submission**

Approving a Vocational Rehabilitation or Nurse Bill

The system has been enhanced to derive the **Tier Pricing** for Contract Nurse and Vocational Rehabilitation bills.

The following table lists the derived **Tier Pricing** for the **New Provider** based on **Procedure Code**.

Procedure Code	Number of Days Calculation	Number of Days	Calculated Tier Pricing (Initial Submission)	Calculated Tier Pricing (Resubmission)
NRR01, NSVR2, VRR01, VSVR2	Number of Days = Initial Submission Date – (To Date of Service + 1)	0-10 calendar days	Tier 2 Add On 10%	Tier 1 Base Amount
		11-44 calendar days	Tier 1 Base Amount	Tier 1 Base Amount
		45-59 calendar days	LD1 Reduce $76.05	LD1 Reduce $76.05
		60-74 calendar days	LD2 Reduce $152.10	LD2 Reduce $152.10
		75-89 calendar days	LD3 Reduce $228.15	LD3 Reduce $228.15
		Greater than 89 calendar days	LD4 No payment	LD4 No payment
SVPRT	Number of Days = Initial Submission Date – (From Date of Service + 1)	0-120 calendar days	Tier 2 Add On 10%	Tier 1 Base Amount
		121-164 calendar days	Tier 1 Base Amount	Tier 1 Base Amount
		165-179 calendar days	LD1 Reduce $76.05	LD1 Reduce $76.05
		180—194 calendar days	LD2 Reduce $152.10	LD2 Reduce $152.10
		195-209 calendar days	LD3 Reduce $228.15	LD3 Reduce $228.15
		Greater that 209 calendar days	LD4 No payment	LD4 No payment

Approving a Vocational Rehabilitation or Nurse Bill

5. To approve the bill, select **Approve**.

    Note: If the reviewer selects **Approve** prior to selecting **Save** the system will generate a warning message reading, "Your unsaved changes will be lost. Do you want to proceed?"

| HCE | 👤 | Profile: DOL Voc Rehab Approver ▾ | | 🌐 External Links |

🏠 > **MyInbox** > **Inquire Bills** > **Vocational Rehabilitation or Nurse Bills List** > **Bill Submission**

| ⊗ Close | 💾 Save | ☑ Approve | ⊘ Reject |

Control Number: ⬛⬛⬛   Status: In Review

| ⫘ | **Vocational Rehabilitation or Nurse Bills Submission** |

6. If necessary, add comments and select **OK** to approve. Once approved the system will generate a **TCN** for the bill.

❓ Help

⫘ **Update Status**   ︿

Status Type: Approved

Comments: [   ]

⊗ OK   ⊗ Cancel

Viewing a Vocational Rehabilitation or Nurse Bill Pricing Details

Additional pricing details on the approved transaction can be viewed from the **View Service Line Details** page.

1. Select the **Pricing Rule** link to open the **Pricing Path Detail** page.

The **Calculated Tier Pricing** and **Override Tier Pricing** information display in the **Cutback Qualifier**, **Type**, and **Value** fields.

Rejecting a Vocational Rehabilitation or Nurse Bill

1. To search for the bill to review, use the available filters. The system displays the search results.

2. Select the **Control Number** link of the bill to review.

Approving a Vocational Rehabilitation or Nurse Bill

3. To reject the bill, select **Reject**.

A new window opens where the user can add a rejection reason.

Note: When you select **08-Others** as a Rejection Reason code, you must include a comment in the **Comments** section.

Rejecting a Vocational Rehabilitation or Nurse Bill

4. Select a reason or reasons from the list of **Available Rejection Reason(s)** field. You may select multiple reasons.

5. To move the rejection reasons to the **Selected Rejection Reason(s)** field, select the double right-angle brackets.

Rejecting a Vocational Rehabilitation or Nurse Bill

6.   To remove a rejected reason from the **Selected Rejection Reason(s)** list, select the reason and select the double left angle brackets (**<<**).

Note: Use the double right and left angle brackets to move multiple rejection reasons from one list to the other, individually, or by selecting multiple reasons at once. To select multiple reasons at once, hold down the Shift key while selecting.

7.   Select **OK.**

Rejecting a Vocational Rehabilitation or Nurse Bill

The status of the bill is updated to **Rejected**, and the rejection reason populate.

Rejecting a Vocational Rehabilitation or Nurse Bill

8. To view resubmission history, including previous rejection reasons and comments, go to the **Resubmission History** section.

Note: If the transaction is approved or rejected by a DOL Staff Nurse or DOL Vocational Rehab Specialist who is different than the reviewer assigned to the transaction, the system will update the **Reviewer** field with the name of the approver or rejector.