

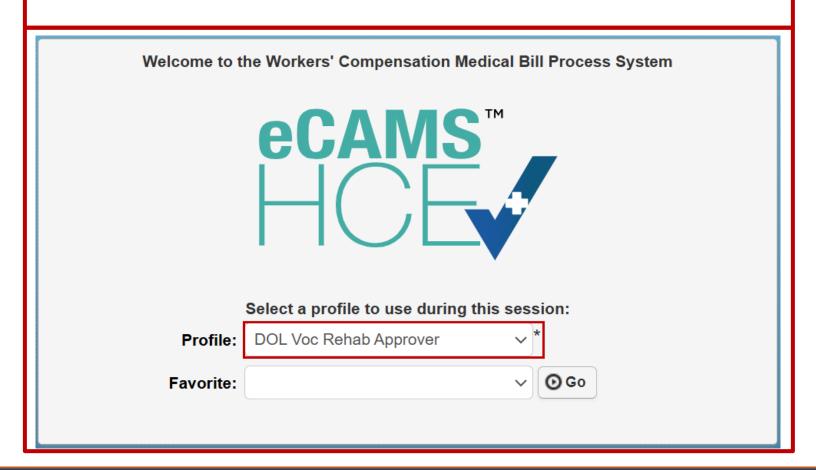
Nurse or Vocational Rehab Specialist

This reference guide provides steps for **DOL Staff Nurses or Vocational Rehab Specialists** to review and make an approval or rejection decision on a submitted bill.

- Contract Nurses or Vocational Rehab Counselors submit their bills, which DOL Staff reviews upon submission.
- Approved transactions are provided a Transaction Control Number (TCN), and the bill goes through adjudication.
- DOL Staff Nurses or Vocational Rehab Specialists may add reasons for rejection, helping the submitter make updates.
- Contract Nurses and Vocational Rehab Counselors can re-submit the bill after addressing the rejection reasons.

Accessing a Vocational Rehabilitation or Nurse Bill

1. Select the **DOL Voc Rehab Approver** profile.



2. Select Go.

Note: You will select "DOL Contract Nurse Approver" or "DOL Voc Rehab Approver" profile according to your role.

Welcome to the Workers' Compensation Medical Bill Process System



Select a profile to use during this session:

avorite:	⊙ Go

Profile: DOL Voc Rehab Approver



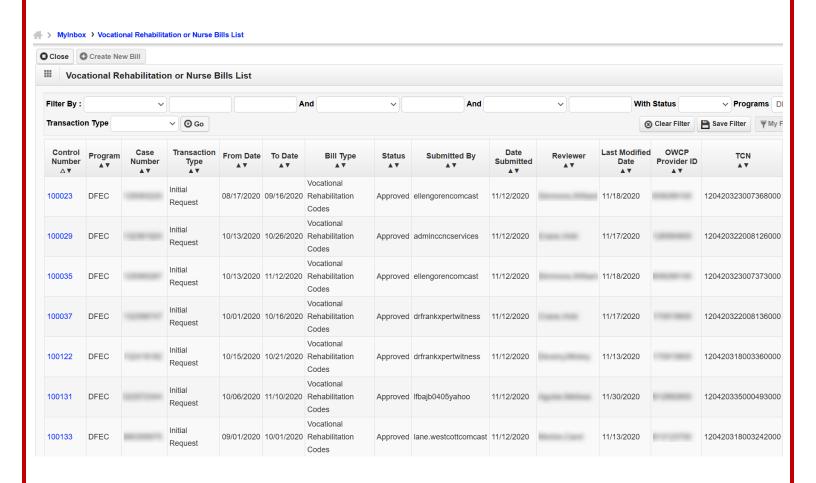
Accessing a Vocational Rehabilitation or Nurse Bill Select Bills. 3. **eCAMS** My Inbox ▼ Bills ▼ Rate Settings ▼ Payment ▼ BILLS ONLINE SUBMISSION HCE **Profile:** Inquire Bills Vocational Rehabilitation/Nurse Bills * > Mylnbox Close Manage Alerts My Reminders Filter By: Read Status ○ Go Select Vocational Rehabilitation/Nurse Bills. My Inbox ▼ Bills ▼ Rate Settings ▼ Payment ▼ HCE BILLS ONLINE SUBMISSION **Profile:** Inquire Bills Vocational Rehabilitation/Nurse Bills * Mylnbox Manage Alerts Close My Reminders Filter By:

10/05/2025

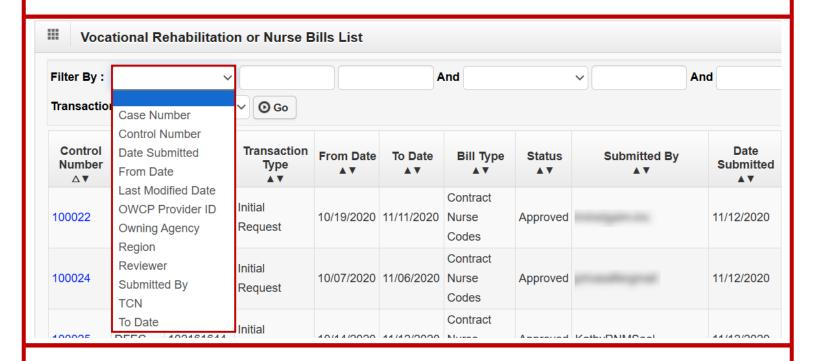
Read Status

○ Go

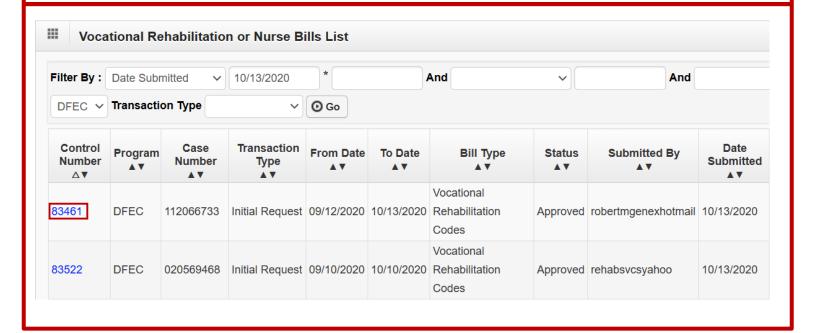
The system displays the Vocational Rehabilitation or Nurse Bills List page.



 To search for the bill to review, use the available filters. The system displays the search results.



2. Select the Control Number link of the bill to review.



The system has been enhanced to display **Procedure Codes** corresponding to the respective logged in provider.

Line No	Service Dates		Proc. Code	Units	Charge Per Unit	Line Total	Calculated Tier Pricing	Override Tier Pricing
NO	From	То						
1	09/14/2024	09/14/2024	VRR01	1	\$ 2000.00	\$ 2000.00	LD4 No payment	~

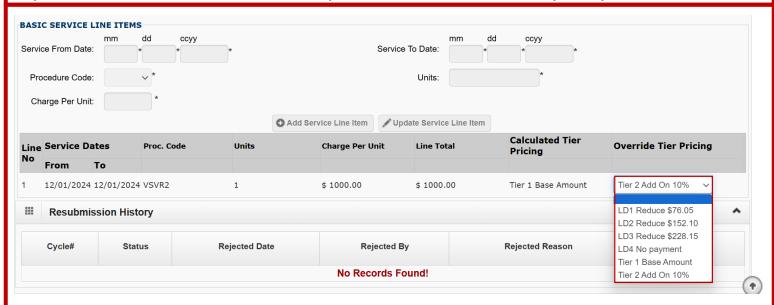
The following table lists the **Procedure Codes** and **Descriptions** for the **New Provider**.

Contract Nurse Codes	Voc-Rehab Codes
 NPART - FN Other Direct Expenses, NTE NITRA - FN Travel GSA Mileage Charge NRR01 - FN Regular Report NSVR2 - FN Site Visit Report 	 VRR01 - RC Regular Report VSVR2 - RC Site Visit Report VR004 - RC Travel GSA Mileage Charge VR018 - RC Other Direct Expenses, NTE VRTST - Vocational Rehabilitation Testing SVPRT - Vocational Rehabilitation Plan VRLSH - Longshore VR Cases

The **Calculated Tier Pricing** section displays the system-generated tier pricing based on either the To or From Dates of Service, determined by the procedure code, and compares it to the date of submission.

If the Override Tier Pricing option is needed, the reviewer can select from the
 Override Tier Pricing drop-down list and apply the desired pricing option. If not
 selected, the system will apply the Calculated Tier Pricing modifier during bill
 pricing.

Note: The reviewer cannot select an option from the **Override Tier Pricing** dropdown list that further reduces the pricing beyond system-calculated modifier. For example, the system-calculated tier pricing is **LD1**, the reviewer cannot select options **LD2**, **LD3**, or **LD4** as these options further reduce the price per code.



4. Select **Save** at the top to confirm updates to the bill.



The system has been enhanced to derive the **Tier Pricing** for Contract Nurse and Vocational Rehabilitation bills.

The following table lists the derived **Tier Pricing** for the **New Provider** based on **Procedure Code**.

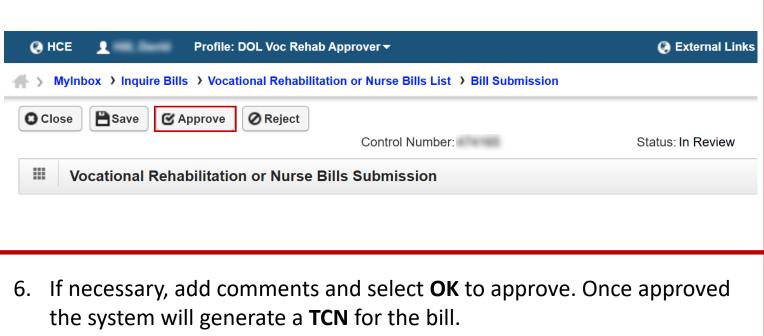
Procedure Code	Number of Days Calculation	Number of Days	Calculated Tier Pricing (Initial Submission)	Calculated Tier Pricing (Resubmission)
	Number of Days = Initial Submission Date — (To Date of Service + 1)	0-10 calendar days	Tier 2 Add On 10%	Tier 1 Base Amount
		11-44 calendar days	Tier 1 Base Amount	Tier 1 Base Amount
NRR01, NSVR2,		45-59 calendar days	LD1 Reduce \$76.05	LD1 Reduce \$76.05
VRR01, VSVR2		60-74 calendar days	LD2 Reduce \$152.10	LD2 Reduce \$152.10
		75-89 calendar days	LD3 Reduce \$228.15	LD3 Reduce \$228.15
		Greater than 89 calendar days	LD4 No payment	LD4 No payment
	Number of Days = Initial Submission Date — (From Date of Service + 1)	0-120 calendar days	Tier 2 Add On 10%	Tier 1 Base Amount
		121-164 calendar days	Tier 1 Base Amount	Tier 1 Base Amount
SVPRT		165-179 calendar days	LD1 Reduce \$76.05	LD1 Reduce \$76.05
SVPKI		180—194 calendar days	LD2 Reduce \$152.10	LD2 Reduce \$152.10
		195-209 calendar days	LD3 Reduce \$228.15	LD3 Reduce \$228.15
		Greater that 209 calendar days	LD4 No payment	LD4 No payment

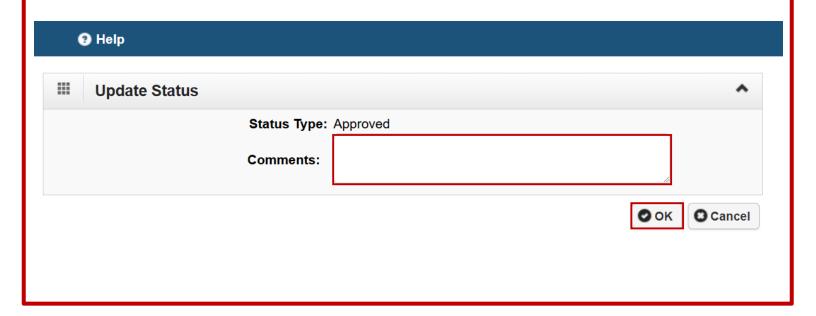
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To approve the bill, select **Approve**. 5.

Note: If the reviewer selects Approve prior to selecting Save the system will generate a warning message reading, "Your unsaved changes will be lost. Do you want to proceed?"

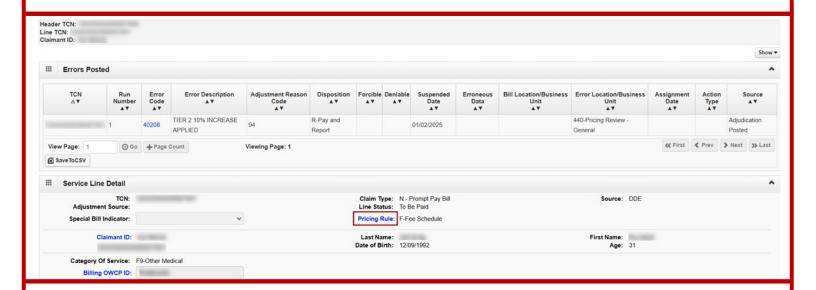




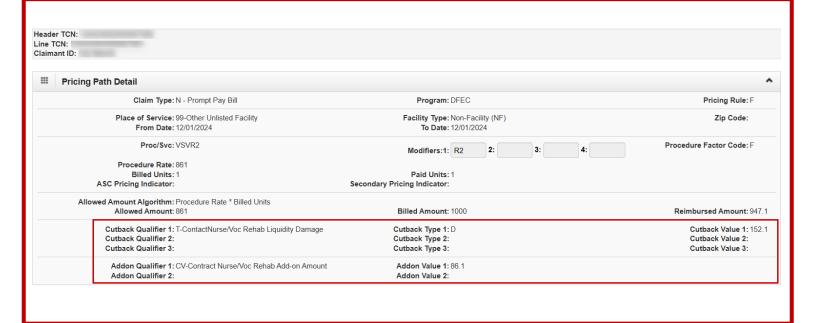
Viewing a Vocational Rehabilitation or Nurse Bill Pricing Details

Additional pricing details on the approved transaction can be viewed from the **View Service Line Details** page.

Select the Pricing Rule link to open the Pricing Path Detail page.



The **Calculated Tier Pricing** and **Override Tier Pricing** information display in the **Cutback Qualifier**, **Type**, and **Value** fields.

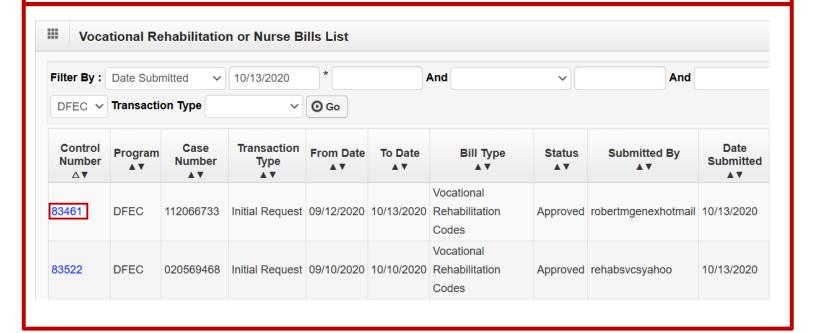




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2. Select the Control Number link of the bill to review.

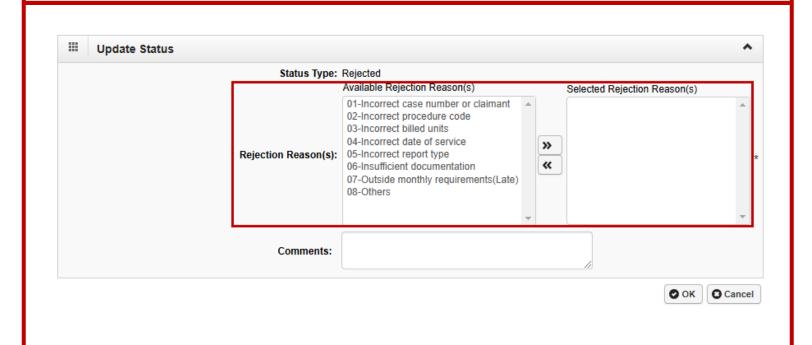


3. To reject the bill, select Reject.

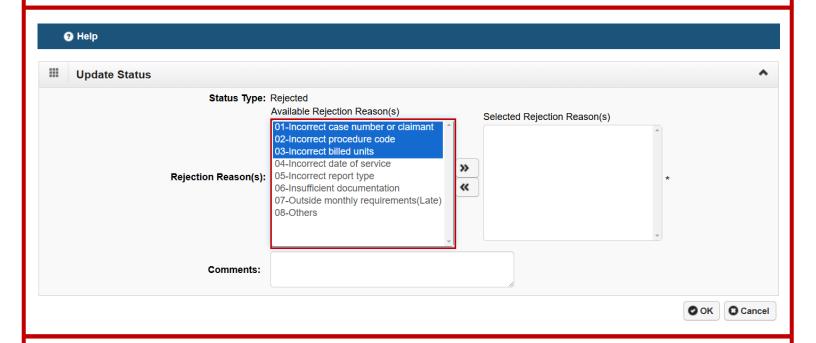


A new window opens where the user can add a rejection reason.

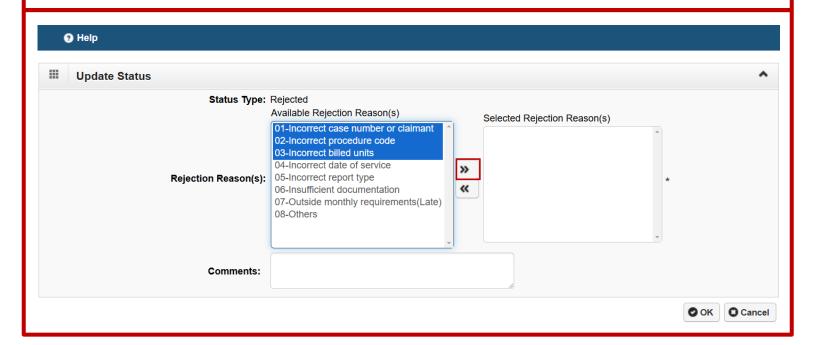
Note: When you select **08-Others** as a Rejection Reason code, you must include a comment in the **Comments** section.



 Select a reason or reasons from the list of Available Rejection Reason(s) field. You may select multiple reasons.

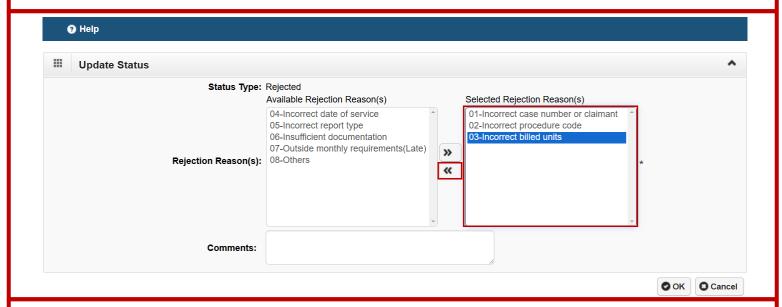


5. To move the rejection reasons to the **Selected Rejection Reason(s)** field, select the double right-angle brackets.

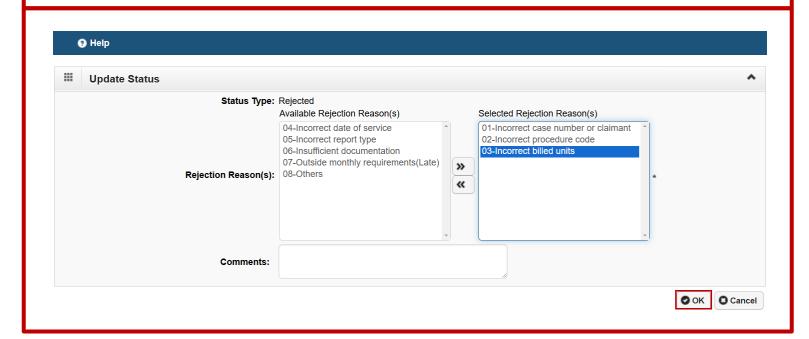


 To remove a rejected reason from the Selected Rejection Reason(s) list, select the reason and select the double left angle brackets (<<).

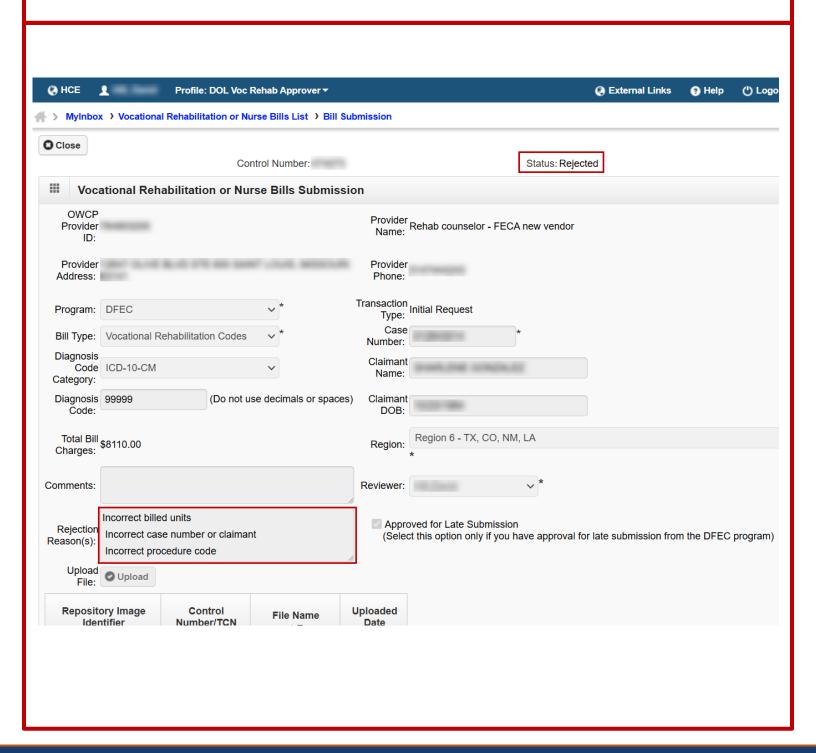
Note: Use the double right and left angle brackets to move multiple rejection reasons from one list to the other, individually, or by selecting multiple reasons at once. To select multiple reasons at once, hold down the Shift key while selecting.



7. Select OK.



The status of the bill is updated to **Rejected**, and the rejection reason populate.



8. To view resubmission history, including previous rejection reasons and comments, go to the **Resubmission History** section.

Note: If the transaction is approved or rejected by a DOL Staff Nurse or DOL Vocational Rehab Specialist who is different than the reviewer assigned to the transaction, the system will update the **Reviewer** field with the name of the approver or rejector.

